

Please fill in all the relevant information. All correspondence will be directed to the contact person listed below.

EVENT NAME _____

COMPANY NAME _____

(Print the name as you wish it to appear on the booth and other media. Only one company name shall be listed per exhibition space provided)

ADDRESS (PHYSICAL) _____

ADDRESS (P.O. BOX) _____ CITY _____ POSTAL CODE _____

COUNTRY _____ COMPANY WEBSITE _____

CONTACT PERSON _____ TITLE _____

EMAIL _____ CELL _____

SPONSORSHIP OPTIONS (Sponsors to tick the appropriate sponsorship option taken)

Title/Platinum Gold Silver Hospitality (*Indicate option*) _____ Conference Session (*Indicate option*)

_____ Other (*Indicate option*) _____

EXHIBITION BOOTH OPTION

BOOTH TYPE: 3mx3m booth 6mx3m booth 9mx3m booth 6mx6m booth 9mx6m booth Special size _____

Each 3mx3m booth or equivalent includes the following: Shell scheme (2.5m high wall panels, 1m wide panels each); company name with regular fonts and colours; 2 lights; one dustbin; one table and two seats; and power source. For sponsors, please refer to the Sponsorship Rate Card for your package of benefits.

Share with me a quote for a specially constructed booth.

BOOTH EXTRAS - *Please refer to the Booth Extras list and send to us the list of items you will require on email.*

TOTAL AMOUNT TO BE INVOICED _____

PAYMENT: Full payment is required to have your company's participation confirmed, to hold your booth space and commence any marketing activities. The organisers shall release the sponsorship and booth space if not paid for within 30 days or before the start of the event, whichever is earlier.

BOOTH ASSIGNMENT: Booth space will be assigned depending on the sponsorship taken and in the order in which payments are received for exhibitors.

CANCELLATION POLICY: Sponsors and Exhibitors can opt out of the event upto a maximum of 90 days to the event. Any cancellation more than 90 days before the event will attract a 50% cancellation fee. No refunds will be made for cancellations less than 90 days to the event. All cancellations must be submitted in writing.

Your signature below signifies that you have read, understand and agree to be bound by all the conditions on this Contract and the Terms and Conditions set forth by the organisers of the events.

Name

Signature

Company Stamp

Date